



APPLICATION FOR EMPLOYMENT

Position(s) applied for: _____ Date of application: _____

Referral source: Advertisement Employee Walk-in
 Staffing Firm or other agency Other: _____

Name of referral source (if applicable): _____

Name: _____
Last First MI

Address: _____
Street City State Zip Code

Phone: _____ Social Security #: _____

Additional methods to contact you (cell phone, email address, etc.): _____

May we contact you at work? Yes No Phone: _____ Time: _____

If you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No Date: _____

Have you ever been employed here before? Yes No From: _____ To: _____

Are you legally eligible for employment in this country? ... Yes No
(Proof of work eligibility will be required upon hire)

Date available for work: _____

Type of employment desired:..... Full time Part time
 Temporary Seasonal

Are you on lay-off and subject to recall? Yes No

Will you travel if job requires it? Yes No

Are you able to meet the position's attendance requirements? Yes No

Will you work overtime if required? Yes No

Have you ever been terminated or asked to resign from a job? Yes No

If so, please provide the name of the employer(s) and related circumstances:

Employment History:

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military service. Explain any gaps in employment in the comment sections below.

Employer	Phone	Dates Employed From To		Summarize the nature of the work performed and job responsibilities:
Address				
		Starting Pay Rate		
Job Title		\$	Per	
Immediate Supervisor and Title		Ending Pay Rate		
		\$	Per	
Reason for Leaving		May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		

Employer	Phone	Dates Employed From To		Summarize the nature of the work performed and job responsibilities:
Address				
		Starting Pay Rate		
Job Title		\$	Per	
Immediate Supervisor and Title		Ending Pay Rate		
		\$	Per	
Reason for Leaving		May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later		

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Comments (Including explanation of any gaps in employment):

Skills and Qualifications:

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you to work with our company:

Educational Background:

List last three (3) schools attended, starting with the most recent.

School	# Years Completed	Degree or Diploma	Area(s) of study

List any foreign language(s) you know and check the boxes that describe your skill level.

Language	Speak some	Speak Fluently	Read	Write

References:

List name and telephone number of three business/work references that **are not related to you**.
If not applicable, list three school or personal references that **are not related to you**.

Name	Phone	Years Known	Relation

List special accomplishments, publications and awards that you deem relevant to your qualifications for employment with our company.

Central Tub Refinishing, Inc.

103 Groveville Road, Chesterfield, NJ 08515

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. I authorize Central Tub Refinishing, Inc. to obtain and verify relevant employment information from my previous employers. I further release and hold harmless my previous employers from any and all liability that may potentially result from the release and/or use of such information. I understand that any information released by my prior employers will be held in strictest confidence, that it will be viewed only by those involved in the hiring decision, and that neither I nor anyone else not so involved will have the right to see the information.

It is understood that I may be subjected to testing for illegal drug use and/or a medical examination to determine my ability to perform job related functions.

Central Tub Refinishing, Inc. is an Equal Opportunity Employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

Printed name of applicant: _____

Signature of applicant: _____ Date: _____